

Forest Glen Station Homeowner's Association
Executive Board Meeting
December 13, 2010

- I. Call to Order:** The Board was called to order by the President at 7:35 P.M. The meeting was held at Montgomery Hills Baptist Church, at the corner of Georgia Ave. and Forest Glen Rd. Present were Francis O'Donnell, President; Charles Ehrlich, Treasurer; Clara Witt, Secretary; and Joe Hubbard, Member at Large. Others Present: Jim Biles representing CMI, Robert Condon from Valley Crest Landscaping Maintenance, and Brian Blake and Joe Seamone from McFall and Berry Landscaping.
- II. Approval of Minutes of Last Meeting.** The minutes for the November 29, 2010 Executive Board Meeting were reviewed and corrections were offered. The minutes were approved as amended.
- III. Committee reports:**
- A. Treasurer: Except for the snow costs, the spending is below its expected level. The 2010 snow removal costs were \$11,000 over budget. To cover this overage, \$4,000 will be applied from the Snow Removal Fund. The remaining \$7,000 needed will be taken from the Working Capital Fund to balance the books for 2010.
 - B. Grounds and Landscaping: No report from the Committee. Mr. Biles has talked with Behnke's Nursery about replacing the dead trees under contract. A fence near Darcy Green Place fell over last week. Mr. Biles called a contractor to do emergency work on the fence, and received a proposal for \$560 for its replacement. Mr. Biles will verify that the fence is on Community property to see if the cost of restoration is the responsibility of the Community. The Board asked him to proceed with repairs if the fence is on community property.
 - C. Parking and Safety: No report. It was noted that 16 florescent light bulbs were purchased for \$16.00 by Mr Hubbard so that homeowners could use them in their outdoor alley lights to improve Community lighting in these dark areas.
 - D. Covenants: No report
 - E. Social: Reimbursements for the Halloween party were made.
- IV. Open Forum:** No comments made.
- V. Old Business:**
- A. Grounds and landscaping. Mr. Condon from ValleyCrest Landscape Maintenance presented relevant information about his company and its procedures as part of its landscaping and grounds maintenance bid. Brian Blake and Joe Seamone then presented information about their company (McFall and Berry) and discussed their proposal for Community landscaping and grounds maintenance. The Board noted that the bid from AW Landscaping was more that the other two bids. The Board voted 4/4 to approve the McFall and Berry bid pending receipt of the snow removal part of the bid. Mr. Biles was asked to provide the McFall and Berry snow removal section of the bid to the Board at the earliest opportunity so that the bid review and acceptance process could be finalized.
 - B. Parking: The Board noted that there had been no further communications from Mr. Schild about the Montgomery County parking query. Mr. O'Donnell will write a letter to the Community notifying it of the initiation of the new parking hang tags. February 1, 2011 will be the termination date for the old parking tags.

VI. New Business:

- A. The Annual Meeting will be on January 10, 2011. At the Annual Meeting one Board officer will be elected. CMI has sent a solicitation for nominations to community homeowners.

VII. Adjournment: 9:18 pm

- VIII. Next Meeting:** The next meeting of the Board is scheduled for Monday, January 10 , at 7:30 PM at the Montgomery Hills Baptist Church. It will be held in conjunction with the Annual Association Meeting.

Respectfully submitted,
Clara J. Witt, Secretary